MINUTES
REGULAR SCHEDULED MEETING OF THE BOARD OF COMMISSIONERS OF EDGECOMBE COUNTY
MAY 2, 2016 AT 7:00 P.M.
IN THE COMMISSIONERS' ROOM, COUNTY ADMINISTRATIVE BUILDING
TARBORO, NORTH CAROLINA 27886

1. **MEETING CALLED TO ORDER BY CHAIRMAN LEONARD WIGGINS AT 7:00 P.M.**

   MEMBERS PRESENT: Mr. Leonard Wiggins, Chairman, Mr. Jonathan Felton, Vice-Chairman, Mr. Donald Boswell, Mrs. Viola Harris, Rev. E. Wayne Hines, Mr. William Wooten and Mrs. Evelyn Powell.

   MEMBERS ABSENT: None.

   OTHERS PRESENT: Mr. Eric Evans, County Manager, Mr. Mahlon DeLoatch, County Attorney, and Ms. Frangie Mungo, Clerk to the Board.

2. **PRAYER.**
   Prayer was provided by Rev. Hines.

3. **MINUTES OF PREVIOUS MEETING PRESENTED FOR APPROVAL.**
   Mr. Felton moved to approve the minutes of the March 22, 2016, March 24, 2016 and April 4, 2016 minutes as presented. Mr. Wooten seconded the motion, which carried by unanimous vote.

4. **PUBLIC HEARING.**
   Mr. Wiggins called a public hearing to order to receive citizen comments or questions relative to the proposed amendment to Section 9-7.1 – Principal Buildings Per Lot of the Unified Development Ordinance.

   Mr. DeLoatch read the notice as published.

   Mr. Evans stated that the proposed amendment would clarify the vague language in the current ordinance.

   Mr. Wiggins called for public comments. There being none the public hearing was adjourned.

   Mr. Wooten moved to approve the amendment to Section 9-7.1 – Principal Buildings Per Lot of the Unified Development Ordinance as recommended by the Planning Board. Mr. Boswell seconded the motion, which carried by unanimous vote.

5. **BOARD OF EQUALIZATION AND REVIEW.**
   Rev. Hines moved to recess the regular Board of Commissioners meeting and convene as the Board of Equalization and Review. Mrs. Harris seconded the motion, which carried by unanimous vote.

   A. Mr. Wiggins called the meeting to order.
   B. Scheduled appointments.
      1. **Mr. Bill Agapion's appeal was due to the loss of rents on the properties he owned. Mr. Agapion, or a representative, was not present.**

         Mrs. Tarasa Lewis, Tax Administrator stated that Mr. Agapion's appeal was based on vacancies in his property located on St. Andrew Street in Tarboro. He felt his property should be valued at $2.5 million. He sent no supporting documents. The Assessor's Office recommends to the Board of Equalization

and Review to take into consideration G.S. 105-287 and make no change to the valuation of the property.

There being no further discussion Mr. Felton moved to accept the recommendation of the Tax Assessor's Office as presented. Mrs. Harris seconded the motion, which carried by unanimous vote.

2. Sugg Willard Foundation's appeal due to submittal of a late application for present value release program.

   Mr. Fred Williard, 9291 NC Hwy 171, Williamston, NC 27892 came forth to give an explanation of the late application and provided history of the property.

   Mrs. Melissa Phillips, Deputy Tax Assessor, came forth stating that originally the property did transfer from Mr. Speight Sugg to his daughter Kathryn Sugg. Property was then transferred to Sugg Williard Foundation. The application for the Present Use Value Program was submitted in April, but the deadline to submit a timely application was February. Mrs. Phillips stated that G.S. 105-277.4 states "Upon a showing of good cause by the applicant for failure to make a timely application as required by subsection (a) of this section, an application may be approved by the Board of Equalization and Review, or if that board is not in session, by the Board of Commissioners." She stated that if an application would have been timely filed, the Assessor's Office would have approved the application once they were able to verify the new ownership qualified. She recommended approval of the late application if the Board found good cause by the applicant for the untimely filed application.

   After discussion Mrs. Harris moved to approve the application as submitted. Mr. Felton seconded the motion, which carried by unanimous vote.

C. Mr. Boswell moved to adopt a Resolution and Signature of Certification of Tax Records as presented. Mrs. Powell seconded the motion, which carried by unanimous vote.

D. Rev. Hines moved to adjourn as Board of Equalization and Review for 2016 and reconvene the regular Board of Commissioners meeting. Mrs. Harris seconded the motion, which carried by unanimous vote.

6. <u>SCHEDULED APPOINTMENTS.</u>

A. Mr. Daniel Gerald, Town Manager of Princeville came forward to introduce himself. He stated that he currently lives in Durham and is from South Carolina. He stated that he was very familiar with Division of Water Quality.

B. Mr. Sam Watts with S&ME came forward to present the National Recognition award for the Landfill Gas to Energy project.

C. Mrs. Kim Hickerson, Community Relations Specialist with Eastepointe, came forward to provide information on Mental Health Month and to present a resolution to the Board.

   Mr. Felton moved to adopt a Resolution Declaring May as Mental Health Month in Edgecombe County. Mr. Boswell seconded the motion, which carried by unanimous vote.

7. <u>PUBLIC PETITIONS.</u>

Mr. Kermit Perkins and Latraya Perkins, K&L Transport Service, came forth stating they came to petition the County to allow them to be considered for Non-Emergency Medical Transport in Edgecombe County. He stated that K & L has

been here for six years, live here, pay taxes here, they are not out of business, not in any trouble with the State and they are still active.

Mr. Wiggins stated that the County has granted K & L some kind of permit.

Mr. Evans stated that they do have a franchise agreement that was granted by the County to provide non-emergency ambulatory services. He stated that his current request is for services for Medicaid eligible clients that may need transportation to doctor's appointments. He stated that before, K&L was able to bill directly to Medicaid to provide those services, now the State is requiring them to do so through a contract with Social Services. He stated that currently the County has a contract with Tar River Transit.

Mr. Wiggins stated that the request from K&L will have to come to the Board recommended by staff.

Mr. Calvin Sherrod, 909 King Avenue, Princeville, came forth with concerns regarding bank owned abandoned property in the County that has been unattended since the flood and asked that the County Manager contact the banks and have them do something about it. He also requested that the County assist with spraying for mosquitos.

Mr. Wiggins recommended to Mr. Sherrod to meet with Mr. Evans with a list of the sites. He also stated to Mr. Sherrod that the County does not spray for mosquitos.

Mr. Jimmy Carson, West Edgecombe Baptist Church Prayer Ministry, came forth and to let the Board know that they prayerfully support the Board and Edgecombe County. He stated that they lift the Board up to God for His wisdom and will. He stated that they have been continuously praying for the school issue. Mr. Carson stated that last year they prayed for industry, safety and better quality of life for Edgecombe County. He stated that they have a list of focal points that they will continue to pray for, as they feature one of the issues in their church bulletin each month. He stated that in August there will be a huge combined Edgecombe, Nash, Rocky Mount Prayer Walk in downtown Rocky Mount and invited the Board to attend. Mr. Carson asked to Board to let them know if there are issues they would like them to pray for. He asked the Commissioners, if they agreed, to submit an individual profile to be featured in their bulletin each week.

Mr. Wiggins thanked the group for coming and with the Board, in agreement, moved item C under Other Business: Approval of National Day of Prayer Proclamation up on the agenda.

Mr. Boswell moved to approve the National Day of Prayer Proclamation as presented. Mrs. Harris seconded the motion, which carried by unanimous vote.

8. OTHER BUSINESS:

A. Approval of budget amendments.

Mrs. Harris moved to approve the budget amendments as presented. Mrs. Powell seconded the motion, which carried by unanimous vote.

B. Approval of One NC Grant Agreement and Company Performance Agreement for Hillshire Brands.

Mr. Evans stated that in February the Board approved an inducement agreement with Hillshire Brands to encourage the expansion of their business her in our County. Hillshire agrees to retain the company's 687 permanent, full-time jobs and create 98 new, permanent, full-time positions. In addition, the company will invest at least $25,000,000 in improvements, upfit and equipment. Upon certification that the company has met the obligations of the agreement,

they will receive a $300,000 inducement through the One North Carolina fund to contribute to the cost of the expansion. The grant match will be equally shared by the County, the Town of Tarboro and Carolinas Gateway Partnership. Mr. recommended that the Board approve the One NC Grant Agreement and the Company Performance Agreement as well as any related documents.

Mr. Boswell moved to approve the documents as presented. Mr. Wooten seconded the motion, which carried by unanimous vote.

D. Approval of Contract Amendment #3 with The Wooten Company for the Highway 33/Logsboro Road Sewer project.
Mr. Evans recommended approval of a proposed amendment to the contract with The Wooten Company for engineering Services related to the Highway 33/Logsboro Road Sewer project. Through this contract, The Wooten Company provides an engineer on-site for construction monitoring, which is required by USDA-Rural Development. The current contract for engineering services currently is set to expire on May 24, 2016. It needs to be extended through the projected completion of construction, which is July 25, 2016. There are sufficient project funds to cover the contract extension.

Mr. Felton moved to approve the Contract Amendment #3 as presented. Mrs. Powell seconded the motion, which carried by unanimous vote.

E. Approval of fees for services provided by the Health Department.

Mr. Evans stated that staff at the Health Department regularly review fees to ensure they cover the costs associated with providing the services. As the costs to the County increase, it is necessary that we raise the fees to cover those costs. He stated that we have experienced such cost increases for services provided in Environmental Health, Health Works and Aging Nutritional supplements. Mr. Evans that that the fee changes come with a favorable recommendation from the Human Services Board.

Mrs. Harris moved to approve the fee changes as recommended by the Human Services Board. Rev. Hines seconded the motion, which carried by unanimous vote.

9. APPOINTMENTS.
A. Edgecombe Memorial Library.
Rev. Hines moved to appoint Mr. Lorenzo Carmon. Mrs. Powell seconded the motion, which carried by unanimous vote.
B. Tourism Development Authority.
Mr. Felton moved to appoint Mr. Trey Lewis. Mrs. Powell seconded the motion, which carried by unanimous vote.

10. CONTRACTS FOR REVIEW AND/OR APPROVAL.
Mr. Felton moved to approve the contracts as presented. Mrs. Powell seconded the motion, which carried by unanimous vote.

11. AFTERLISTS AND RELEASES.
Mr. Felton moved to approve the afterlists and releases as presented. Mrs. Harris seconded the motion, which carried by unanimous vote.

12. DEPARTMENTAL REPORTS FOR REVIEW.***Received***
A. Water Services.
B. Veterans Service.
C. Financial Summary report.
D. DSS Fatherhood Initiative.

Mrs. Marva Scott came forth and was thanked by the Board for her work with this program.

13. MANAGER'S REPORT.*Received*****

A. Completion of 2014-2015 audit.
B. 2016 Sales Assessment Ratio studies.
C. Food and Nutrition Services Food Stamp Issue and Next Steps.
D. NCACC Annual Stewardship report.
E. SuddenLink.
F. Economic/Workforce Indicators.

14. COMMISSIONERS' REPORT.

Mrs. Harris provided times for National Day of Prayer events.

15. ATTORNEY'S REPORT.

16. CLOSED SESSION.

Rev. Hines moved to go into closed session to discuss economic development. Mr. Felton seconded the motion, which carried by unanimous vote.

Rev. Hines moved to go out of closed session to discuss economic development and resume the regular meeting. Mr. Felton seconded the motion, which carried by unanimous vote.

17. MR. FELTON MOVED TO RECESS THE MEETING UNTIL MAY 16, 2016 FOR THE BUDGET WORK SESSION. REV. HINES SECONDED THE MOTION, WHICH CARRIED BY UNANIMOUS VOTE.

Frangie Mungo

Frangie Mungo, Clerk to the Board