

EDGECOMBE COUNTY HUMAN SERVICES AGENCY
DEPARTMENT OF SOCIAL SERVICES
122 E. ST. JAMES STREET
TARBORO, NORTH CAROLINA 27886

Social Worker III

Fully Qualified: Salary: \$35,945.00

Posted: Internal, ESC, Edgecombe County Website, NC Social Services Website

POSITION DESCRIPTION AND NUMBER: - 165-40-168

This position receives and assesses reports of child and elderly neglect, abuse, exploitation, or dependency through the process of gathering preliminary information with the reporter. The position makes a determination (with a supervisor) whether protective service referrals meets the statutory guidelines. The position will often encounters crises, which require skillful and thoughtful counseling in order to defuse extremely volatile situations. This position is responsible for explaining the general statutes of child protective services to reporters and notifies the reporter whether an investigation will be conducted or not. The position will be involved in some case management areas as well. Position performs other duties as assigned. A valid NC drivers' license and access to a passenger vehicle is required. Employees operating their personal vehicles for county business shall maintain the minimum liability coverage required by the state of North Carolina in accordance to the County Fleet Policy and Employee Safety Program (page 10, section G.) Child Welfare social workers must live within range of the beeper. Must be able to lift and carry a child. Position is located in Tarboro; however, office location may change based on the needs of the agency.

KNOWLEDGE, SKILLS AND ABILITIES:

Thorough knowledge of social work principles, techniques and practices and their application to complex case work, group work and community problems; Considerable knowledge of a wide range of medical, behavioral, and/or psychosocial problems and their treatment theory. Considerable knowledge of family and group dynamics and a range of intervention techniques, governmental and private organizations, and resources in the community, laws, regulations, and policies which govern the program. General knowledge of the methods and principles of case work supervision and training. Skill in establishing rapport with a client and in applying techniques or assessing psychosocial, behavioral, and psychological aspects of client's problems. Ability to establish and maintain effective working relationships with members of case load and their families, as well as civic, legal, medical, social, and religious organizations. Ability to express ideas clearly and concisely and to plan and execute work effectively.

MINIMUM TRAINING AND EXPERIENCE REQUIREMENTS:

Master's degree in social work from an accredited school of social work; Bachelor's degree in social work from an accredited school of social work **and** completion of the Child Welfare Collaborative (Child Welfare Positions Only); Bachelor's degree in social work from an accredited school of social work and one year of directly related experience; Master's degree in counseling from an accredited college/university in a human services field and one year of directly related experience; Four year degree in a human services field from an accredited college or university and two years of directly related experience; Four year degree from an accredited college/university and three years of directly related experience.

- Preferences: Prefer applicants with computer experience and/or knowledge of State Network Systems, NC FAST, imaging programs and Windows software including Microsoft Word. **Bilingual applicants (English/Spanish) encouraged to apply. Official transcript required.**

Work-Against applicants may be considered. *SW I = \$26,822.00 & SW II = \$32,603.00.*

Application Period: 03/24/2016 Until Filled
Application Deadline: Open Until Filled

Application Process: Applications are available online at www.edgecombecountync.gov. Applications are to be returned to Nora Harper, Personnel Assistant at 301 S. Fairview Rd., Rocky Mount, NC 27801. Applications can be picked up at the Social Services office at 301 S. Fairview Rd., Rocky Mount, NC 27801 or downloaded from the County's website. Applications are also available at the Edgecombe County Manager's Office at 201 S. Andrew St. Tarboro, NC 27886. Applicants may apply through the Division of Employment Security. Electronic copies, Fax copies, incomplete or unsigned applications will not be considered. **An official transcript of undergraduate and/or graduate degree(s) is required at the time of application. Degrees must be received from appropriately accredited institutions.** We support a drug free work environment. A Pre-Employment Drug Screening and Criminal Background Check Is Required: **AA/EOE**